

Search for a

Diagnostic and Needs Assessment Consultant in Cameroon

Fondation Hironnelle is a Swiss non-profit organization that provides populations facing crises with access to reliable, local, and independent information. For more than 30 years (since 1995), it has been supporting local media and journalists in fragile contexts. With a global vision and local roots, it creates spaces for dialogue to strengthen ties and social cohesion in fragmented societies.

As part of the BRAVE project, implemented by Fondation Hironnelle in Benin, Mali, and Cameroon within the consortium led by BBC Media Action with financial support from the EU, Fondation Hironnelle is looking for a consultant to conduct the initial diagnosis and needs assessment of its two partner radio stations based in Cameroon.

Details of the mission:

Conducting the initial diagnosis and needs assessment of Fondation Hironnelle's two partner radio stations in Cameroon using the process and tools provided by Fondation Hironnelle

Location of the mission:

Cameroon - travel to the provinces to be expected

Timeline and deliverables:

Activity	Date* and duration	Deliverable
Familiarization with tools and processes	1 day, before January 19, 2025	NA
Initial diagnosis and assessment of the first radio station's needs	2 days, before January 31, 2025	- Initial diagnostic tool - Due diligence form
Initial diagnosis and assessment of the second radio station's needs	2 days, before January 31, 2025	- Initial diagnostic tool - Due diligence form
Finalization of deliverables	1 day, before February 6, 2025	- List of skills enhancement needs

*Dates are provided for informational purposes only and are subject to change

Qualifications and skills:

- Excellent knowledge of editorial issues and challenges faced by community and associative radio stations in Cameroon
- Experience in journalism in fragile contexts. Journalism experience in Cameroon would be an asset
- Experience in media management, particularly in the management of local radio stations
- Good writing and analytical skills
- Ability to work independently, accurately, and rigorously
- Perfectly bilingual in English/French

Application process:

Service providers must submit an application file including a technical proposal and a financial proposal, the contents of which are described below. Please send your application to eve.konan@hirondelle.org (with the subject line "Diagnostic and Needs Assessment Cameroon") before December 21, 2025.

a. Technical Proposal

- Explanatory note on the understanding of the Terms of Reference;
- Proposed schedule and methodology;
- Administrative documents, including proof of self-employed status, if applicable;
- CV of the consultant, including experience gained in similar projects.

b. Summary budget by expenditure category

Applications from consultants based in Cameroon are strongly encouraged.

Fondation Hirondelle has a zero-tolerance policy towards all forms of sexual exploitation, sexual abuse, sexual harassment, and abuse of power within the organization. **Please consult our policy on preventing and combating sexual harassment and abuse.**